

# Seemoto Portal

Page 1: Login

Page 2: Viewing devices and temperatures (data)

Page 2/3: Viewing graphs

Page 4/5: Adding new Users and alert receivers

Page 6/10: Alerts

Page 11/12: Automatic e-mail reports

## Step 1: logging in

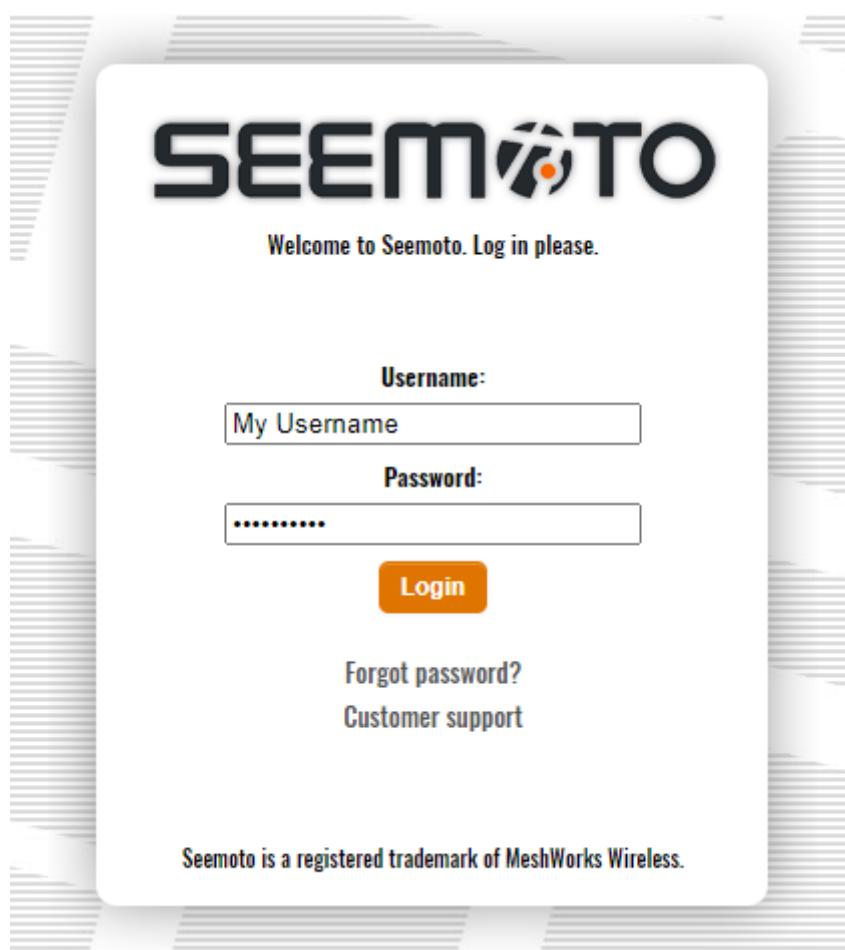
In your web browser, go to **iot.seemoto.com**

iot.seemoto.com

Then log in with your username and password.

TIP: Save this page directly to your favorites so you can always log in quickly.

A new user receives an email from the Seemoto system after being activated into the system. In this email, the user receives a login link to the portal along with a username and a temporary password. At the first login attempt, the system indicates that the user needs to create their own password with which the user will be able to log in from then on.



## Step 2: Viewing devices and temperatures

After logging in, you will be taken directly to the main screen. At the top of the screen in the black bar you can see that this is the 'Assets' page which shows your devices and current temperatures.

The screenshot shows the SEEMOTO interface. At the top, there is a navigation bar with icons for Help, Assets (highlighted with a red box), Alerts, Map, Reports, and Maintenance. Below this is a secondary navigation bar with similar icons. The main content area has a grid of asset icons and names. One specific asset, "01TSPT - 24B3", is selected and shown in detail on the right. The detail view includes a globe icon, the asset name, and various management options like Reports, Sensor Value Report, Tracking, and Edit. Below this are tabs for Values, Properties, Floor Plan, and Map. A table displays sensor data for "TSPT - 24B3", showing "Ext Temperature 1" at -78.9 °C and "Temperature" at 23.5 °C, both updated 6 minutes ago. The "Current values" are highlighted with a red box.

Sensor	Latest value	Updated
Ext Temperature 1	-78.9 °C	■ 6 minutes ago
Temperature	23.5 °C	■ 6 minutes ago

## Step 3: Viewing graphs

On the main screen, click on the 'Sensor Value Report' to go directly to the graph of the selected device.

This screenshot is similar to the previous one but focuses on the "Sensor Value Report" option. The "Reports" dropdown menu is open, and the "Sensor Value Report" item is highlighted with a red box. The rest of the interface, including the asset list and the detailed view for "01TSPT - 24B3", remains the same.

In the 'Sensor Value Report' you always see the graph of the current day. At the top left you can then use the calendar function to select the period of which you want to see the graph. Confirm the new selected period by clicking on 'View report' on the top right side.



You can then download the graph in PDF or download the raw data in Excel. To do so, you need to click on the icons located on the left above the graph.



## Step 4.1: Adding new System Users

The Seemoto portal provides the option to add new users.

New users will have their own log in credentials and can be granted a specific set of rights by the person that creates this new user. On the main screen top black bar, click on the 'Maintenance' tab to go directly to the maintenance page. When on the maintenance page click on the 'Users' tab at the left side of the screen.

Now a list will appear with the users that have already been created within your account.

First name	Last name	Active	Username
		<input type="button" value="▼"/>	<input type="button" value="▼"/>
VDW	Support	Yes	Yes

Click on the 'New user' tab to open the new user creation menu.

First name	Last name	Active	Username
		<input type="button" value="▼"/>	<input type="button" value="▼"/>
VDW	Support	Yes	Yes

**User details**

First name:   
Last name:   
e-mail:   
Phone number:   
Language: English   
User groups: No user groups selected   
 Username  
 Active  
Username:   
Password:   
Password again:   
Roles: No roles selected

**Buttons:** Save  Cancel

You can now provide all details of the new user. Be aware that the provided email and phone number will be used for the alerting options for this user (Always use this international phone number format: +31612345678).

Most used Username format is first letter of the first name followed by a dot and a surname, like this: J.Doe. This helps in keeping uniformity within username population.

The password you provide here will be temporary. The user will receive this password in the activation email the user receives after saving the new user. When logging in for the first time with the temporary password the system will request the new user to create a new personal password.

For new users always select the 'Basic' or 'Normal user' role. This can always be changed later if desired.

## Step 4.2: Adding new Alert Users

The Seemoto portal provides the option to add users with the sole function of receiving alerts. These users will not receive any activation email and will not be able to log in to the Seemoto system.

To create such a user, you need to uncheck the 'Username' box.

First name	Last name	Active	Username
VDW	Support	Yes	Yes

**User details**

First name	Input field
Last name	Input field
e-mail	Input field
Phone number	Input field
Language	English (dropdown)
User groups	No user groups selected (dropdown)
<input checked="" type="checkbox"/> Username <input checked="" type="checkbox"/> Active Username: <input type="text"/> Password: <input type="password"/> Password again: <input type="password"/> Roles: No roles selected (dropdown)	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

After unchecking the 'Username' box you will see that the number of required fields is reduced.

First name	Last name	Active	Username
VDW	Support	Yes	Yes

**User details**

First name	Input field
Last name	Input field
e-mail	Input field
Phone number	Input field
Language	English (dropdown)
User groups	No user groups selected (dropdown)
<input type="checkbox"/> Username <input type="button" value="Save"/> <input type="button" value="Cancel"/>	

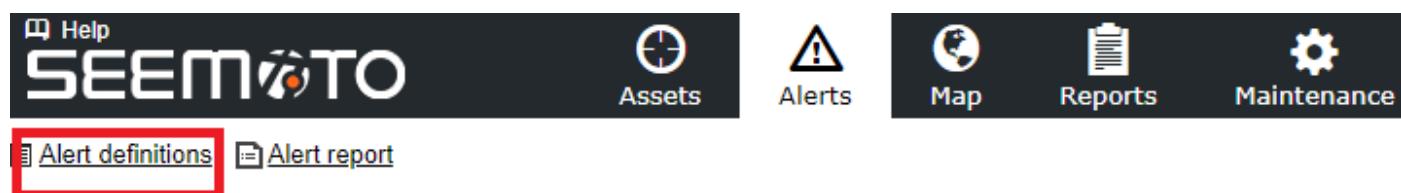
After having created this new alert user, the user will be available within the alert 'Visibility' menu. That is the section within the alert creation menu where you can specify to which recipients the created alert should be sent.

## Step 5: Alerts

To setup your first alerts, select the 'Alerts' menu from the top black bar.



Next, select 'Alert definitions'.



If you already have created alerts you can now find them here. You can also add new alerts here by clicking the '+New Alert definition' button.

**-80 Freezer 24B3**

**Alert details**

Name -80 Freezer 24B3  
Level Informative  
Active   
Message Check the -80 freezer (Big)  
Type Deviation in measurement

**Alert conditions**

Source 01TSPT - 24B3  
Sensor Ext Temperature 1 value is higher than -70 °C  
Location Any location  
Time Alert is always active  
Alert delay  Delay for 15 minutes  
Automatic handling

**Edit** **Delete**

You will now enter the menu to set a new alert.

The first tab in this menu is "Details & Conditions. On this page, you can set the alert conditions.

## Alert details:

**New alert definition**

**Alert details**

1 Name

2 Level Informative

3 Active

4 Message  
100 characters remaining

5 Type Deviation in measurement

**Alert conditions**

Source Any Asset

Sensor

Location Any location

Time Alert is always active

Individual POI

Alert delay

Automatic handling

**Save** **Cancel**

- 1= enter a desired name/title for the alert here
- 2= you can choose out of 3 alert degrees here, this way you can also specify multiple alerts for the same device if desired but with different alarm degrees and bandwidths
- 3= this allows you to temporarily deactivate an alert so that you do not have to delete the alert
- 4= here you can add additional text to be shown in the alert generated email and sms
- 5= here you can choose if you want to set a '**measurement deviation**' alert (for example an alert in case of a measurement outside specified temperature bandwidth) or if you want to set an '**interruption in measurement**' alert (alert at connection loss of sensor or gateway)

**Alert conditions:**

**+ New Alert definition**

Details & Conditions		Visibility
<h3>A New alert definition</h3>		
<b>Alert details</b>		
Name	<input type="text"/>	
Level	Informative	
Active	<input checked="" type="checkbox"/>	
Message	<input type="text"/>	
100 characters remaining		
Type	Deviation in measurement	
<b>Alert conditions</b>		
1 Source	Any Asset	
2 Sensor		
3 Location	Any location	
4 Time	Alert is always active	
5 Alert delay	<input type="checkbox"/>	
6 Automatic handling	<input type="checkbox"/>	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>		

- 1= here you select if you want to assign the alert to one or more devices
- 2= define here which sensor of the logger it concerns, for example the temperature sensor
- 3= this is only relevant if you want to monitor products between locations (contact us) therefore you do not need to use this option and you can leave it as is
- 4= an alert setting is usually active 24/7, you do not need to enter anything here. Use this option if you want an alert to be active only on certain days or at certain hours
- 5= here you can set an alert delay, e.g. not to receive an alert immediately when a refrigerator is opened during normal operation. You then set the delay to receive an alert if the alert condition persists longer than the specified delay
- 6= a generated alert always remains open in the system until it is manually handled with indication of alert reason and applied corrective action. If for certain alerts it is not desirable to have to do this every time, you can use the option of 'automatic handling'. The alert will no longer appear in the 'open' alert list, but in the list of processed alarms. However, it will always be visible that the alert was handled automatically and not manually

**!** Our advice is to test several alerts when using the system for the first time in order to make sure you have used the correct settings and alerts are generated as expected **!**

Now click 'Save' to save this section of the alert

After saving the 'Details and Conditions' section, you now arrive at the second tab of the alert setup menu, titled 'Visibility'. In this section you specify the alert recipients and the alert method (e-mail and/or SMS/Application).

Contact	Web	Email	Application	SMS
All users	<input type="checkbox"/>			
VDW Support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

First, click 'Add Contact' to be able to add users as recipients.

1 User  No user selected  
 2 User group  No user group selected

User creation and management via the user management under the maintenance view. 3

Save Cancel

- 1= here you can select one or more alert recipients. These can be users who have their own login in the Seemoto portal or users that have been created only as alert recipients.
- 2= the system also offers the possibility to create user groups. With this option you can select a previously created user group as an alert recipient not having to specify each individual recipient.
- 3= this information refers to the fact that when wanting to add recipients that are not yet created, you should first create that new user or alert receiver in the user management section under the maintenance tab like described in step 4 of this manual.

There are several alert methods available.

Contact	Web	Email	Application	SMS
All users	<input type="checkbox"/>			
VDW Support	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4

- 1= **Web:** when this option is active, the user in question will see the alert sign (the danger triangle ) in the event of an alert, next to the corresponding device in the main screen.
- 2= **Email:** when this option is active, the user in question will receive the alert via email.
- 3= **Application:** when this option is active, the user in question will receive the alert via the Seemoto smartphone app. App needs to be installed and active (not logged off).
- 4= **SMS:** when this option is active, the user in question will receive the alert via the SMS. The app and the sms options can not be used simultaneously, only one of these can be active.

\* **Additional information regarding alerts**

SMS alerts are often used as the only alarm method for 'out of office hours'. Since correct reception of SMS alerts depend on several factors like the fact that they go through several systems and networks before they are delivered, the margin of error is always higher than with, for example, alerts via email. SMS alerts can be delayed in their delivery and in some rare cases not even delivered at all.

It is therefore advisable to always use multiple recipients with different mobile network providers for SMS alerts to minimize the risk of missing any SMS alerts.

Since e-mail alerts offer more security in that sense, the option of using them as an extra option for 'out of office hours' could be considered. The main reason this does not happen often is that these alerts are received in the usual mailbox in which one also receives all other work-related e-mails. Especially after work hours, it is undesirable to have to keep an eye on this mailbox as also many non-alert related e-mails will still be received there. As an easy solution a separate mailbox can be set up for the Seemoto alerts (ask your IT department). This mailbox can then be "whitelisted" on each phone to allow the incoming Seemoto alert messages to come through and actively notify 24/7. In most cases (depending on phone) you can even assign your own chosen sound to incoming messages of a specific mailbox. This way you will never miss an alert e-mail.

Seemoto has also created a manual to receive e-mail alerts via Teams. If you are interested, please contact us so we can send you the manual.

The Seemoto system has some optional alert features.

**IVR (Interactive Voice Response).**

A computer-controlled voice system that calls (your phone will ring like an actual incoming call) and informs of the active alert situation. Unlike the standard alerts that are sent once to all recipients, the IVR alert is sent out following a user predetermined call tree. So it calls the first in line and if this person is not reached or chooses to not accept the alert, the system calls the second in line and so on. All steps are registered in the IVR system.

**SMS+ system**

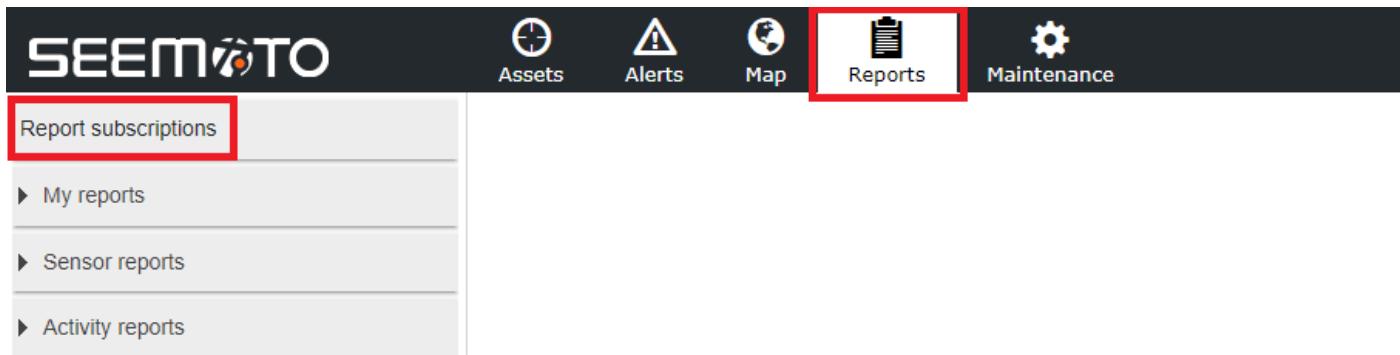
With this option different alert escalation rounds with different SMS recipients can be specified. This way the SMS alerts can have several escalation levels without the need of having to alert all recipients in one go. Similar to the IVR system, if no one of the first SMS recipient group accepts the alert, the system will then initiate the action to alert the second specified group of recipients and so on.

For more information on these optional alert features, please contact us.

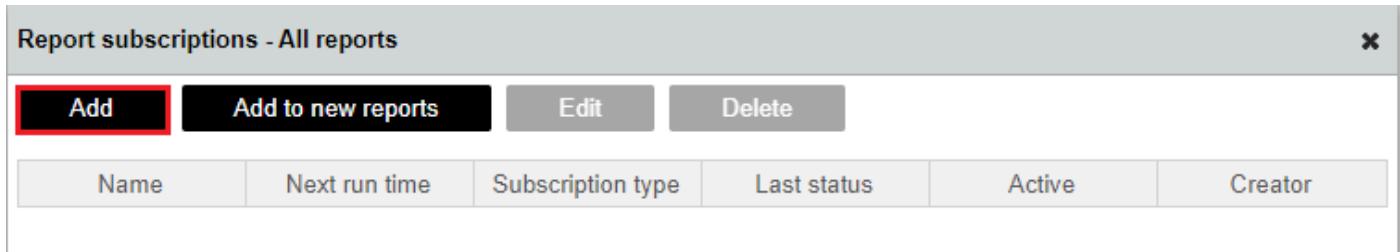
## Step 6: Setting automatic email reports (report subscriptions)

On the main screen top black bar, click on the 'Reports' tab to go directly to the reports page.

When on the reports page click on the 'Report subscriptions' tab.

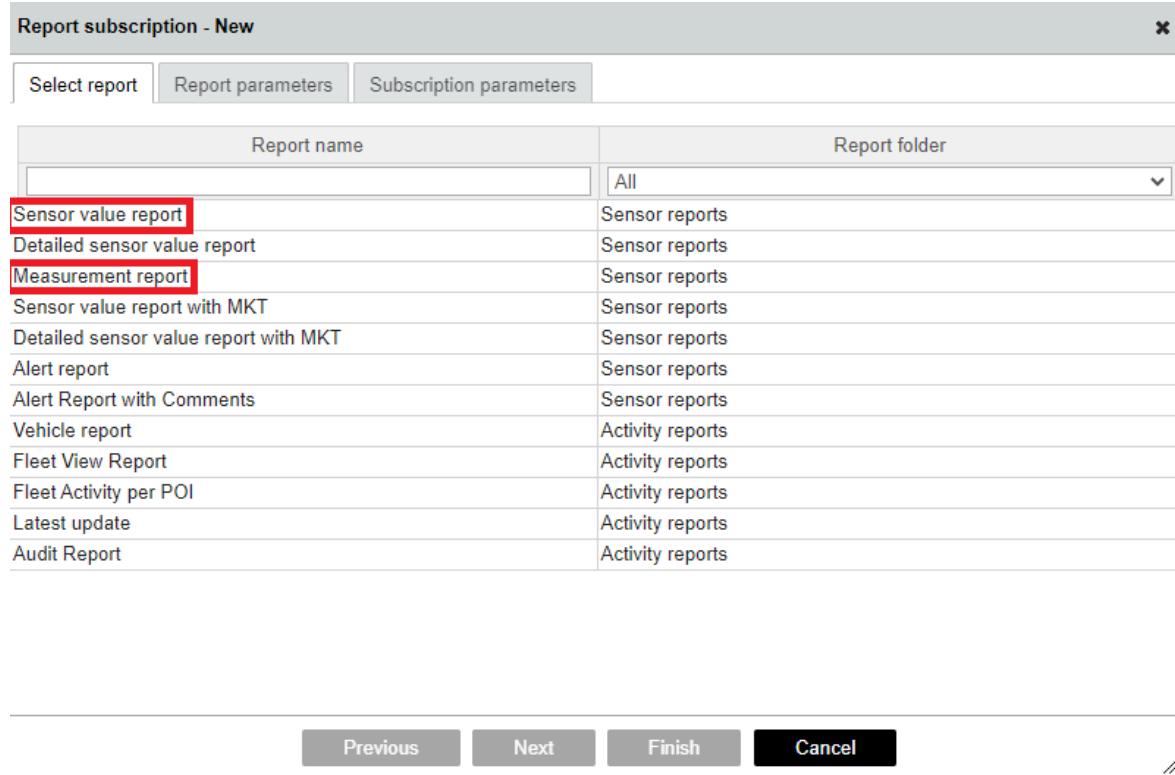


The report subscriptions menu will appear. To create a new report subscription click on the 'Add' button.



The report subscriptions selection menu will appear. Select the report type you want to create.

The most common reports are the Sensor value report and the Measurement report.



After selecting the report type you will be able to enter the desired report settings, as in the desired period for the report and the desired asset(s) / sensor(s) to be included in the report.

**Report subscription - New**

Select report	Report parameters	Subscription parameters
Date from * <input type="text" value="First day of previous month"/> <input type="button" value="▼"/> Date to * <input type="text" value="Last day of previous month"/> <input type="button" value="▼"/> Asset * <input type="text" value="Active  HALL5 TS1 - 1896"/> <input type="button" value="▼"/> Sensor * <input type="text" value="1 selected"/>		

In the last report setting page you will be able to enter report name details, desired format and schedule details. Finally enter email recipients and save your report by clicking 'Finish'.

**Report subscription - New**

Select report	Report parameters	Subscription parameters
Subscription name * <input type="text" value="Monthly report 1"/> <input checked="" type="checkbox"/> Active <input checked="" type="checkbox"/> Do not send empty reports File name <input type="text" value="M1"/> File format <input checked="" type="radio"/> PDF <input type="radio"/> XLSX <input type="radio"/> CSV Send time * <input type="text" value="8.00"/> Schedule <input type="radio"/> Daily <input type="radio"/> Days of the week <input checked="" type="radio"/> Day of the month <input type="text" value="1"/>		<b>Receiver</b> To * <input type="text" value="example@example.com; example2@"/> Cc <input type="text"/> Bcc <input type="text"/>

You will now be able to see your new report subscription at the main report subscription page.

**Report subscriptions - All reports**

Add	Add to new reports	Edit	Delete		
Name	Next run time	Subscription type	Last status	Active	Creator
Monthly report 1	1.4.2024 09:00	E-Mail		Yes	VDW Support